

## **Lake City Community Farmers' Market Vendor Information**

### **Products that may be sold include:**

- Fresh fruits and vegetables
- Dried/dehydrated fruits and vegetables if shelf-stable
- Garden plants and cut flowers
- Honey
- Jams and jellies
- Dried noodles
- Eggs (clean, fresh and kept at 45°F)
- Baked goods (pies, breads, rolls, bagels, cookies, muffins, scones, turnovers, doughnuts)
- Hand-crafted items, artwork, jewelry

### **Products that may not be sold:**

- Home-canned fruits and vegetables (unless prepared in a licensed kitchen)
- Pickles, relishes, salsa (unless prepared in a licensed kitchen)
- Dairy products (unless properly licensed)
- Meat and poultry (unless properly licensed)
- Custard and cream pies (including pumpkin pie), cream or custard-filled pastries
- Meat pies
- Pet treats and pet foods (unless properly licensed)
- Wine (unless licensed)

### **Labeling requirements:**

All prepared foods (including honey) must be labeled with the common name of the food and the name and address of the person who prepared the food. Listing ingredients is not required, but vendors are encouraged to have a list of ingredients available and to list common allergens (such as wheat, milk, nuts) on the label.

Cider must also have a pasteurization label or a USDA-approved warning label (If not pasteurized).

### **Display**

Baked goods must be wrapped, bagged, boxed or kept in a covered tray or box. Items sold by the piece from a tray or box should be handled by tongs or gloved hands.

Fruits and vegetables must be clean and stored in clean containers.

All foods, including those in boxes or baskets, must be kept at least 12 inches off the ground.

**Certified scales**

Any produce weighed out in front of the customer on the sales table must be weighed on a certified scale.

Alternatives: 1) Weigh produce ahead of time; 2) weigh produce on a scale away from the sales table; 3) sell by quantity rather than weight.

**Sales Tax**

Vendors selling taxable items are responsible for obtaining a sales tax permit from the State of Iowa and for collecting and remitting the tax.

Taxable items include: Craft items, jewelry, artwork, garden plants and trees, flowers, candy

Exempt items include: Fruits and vegetables, baked goods (including cookies), jams and jellies, pumpkins (whether edible or not), cereal, dried noodles, honey, eggs

**Pricing**

Each vendor may set their own price for the items they are selling. Once a price is set, that price remains in effect for the rest of that market day – no price wars. Below-cost pricing in order to undercut other vendors is discouraged.

**Equipment**

Vendors furnish their own equipment as needed for the items they are selling: tables, chairs, signs, scales, canopy or umbrella, etc. Electrical plug-ins are available free of charge, but vendors need to supply their own extension cords.

**Insurance**

The Lake City Farmers' Market does not carry liability insurance for individual vendors. Vendors are encouraged to purchase their own personal and product liability insurance.

The market manager can ask to see a copy of any license or permit needed to sell a particular item. He/she can also ask for proof that fruits or vegetables offered for sale at the market were grown in the state of Iowa.